**West Manor Elementary School**

**Date: October 16, 2018**

**Time: 5:00 pm**

**Location: West Manor Elementary School**

* **District Focus Walk**
	+ District leaders visited West Manor on Monday, October 15th.
	+ Initial feedback was provided to Dr. Lawrence.
		- Additional feedback will be forthcoming
		- Dr. Lawrence and Mrs. Walker shared details from the Focus Walk with staff during our staff meeting on Tuesday, October 16th.
* **CCRPI**
	+ CCRPI scores are scheduled to be released in late October.
		- Dr. Lawrence will disseminate information to parents and staff once scores are released.
* **West Manor Data Day**
	+ West Manor Data Day was a big success!
	+ Parents were excited about being to meet with their child’s teacher to discuss STAR data and provided positive feedback.
* **Climate Surveys**
	+ The climate survey is to be completed by staff and parents.
	+ Results are used to provide a star rating for the school.
	+ Mrs. Johnson, the Parent Liaison, has informed parents that a direct link to the parent survey has been added to the West Manor website.
* **Enrollment**
	+ Dr. Lawrence shared current data regarding the enrollment of students.
	+ We were able to maintain all staff members
* **West Manor Book Fair**
	+ The dates for the Book Fair will be October 19 – 26, 2018
* **Red Ribbon Week**
	+ Red Ribbon Week will be October 22 – 26, 2018.
	+ Various activities will occur throughout the week
* **Mays Cluster Night** – October 28th