**West Manor Elementary School**

**Date: October 16, 2018**

**Time: 5:00 pm**

**Location: West Manor Elementary School**

* **District Focus Walk** 
  + District leaders visited West Manor on Monday, October 15th.
  + Initial feedback was provided to Dr. Lawrence.
    - Additional feedback will be forthcoming
    - Dr. Lawrence and Mrs. Walker shared details from the Focus Walk with staff during our staff meeting on Tuesday, October 16th.
* **CCRPI**
  + CCRPI scores are scheduled to be released in late October.
    - Dr. Lawrence will disseminate information to parents and staff once scores are released.
* **West Manor Data Day**
  + West Manor Data Day was a big success!
  + Parents were excited about being to meet with their child’s teacher to discuss STAR data and provided positive feedback.
* **Climate Surveys** 
  + The climate survey is to be completed by staff and parents.
  + Results are used to provide a star rating for the school.
  + Mrs. Johnson, the Parent Liaison, has informed parents that a direct link to the parent survey has been added to the West Manor website.
* **Enrollment** 
  + Dr. Lawrence shared current data regarding the enrollment of students.
  + We were able to maintain all staff members
* **West Manor Book Fair** 
  + The dates for the Book Fair will be October 19 – 26, 2018
* **Red Ribbon Week** 
  + Red Ribbon Week will be October 22 – 26, 2018.
  + Various activities will occur throughout the week
* **Mays Cluster Night** – October 28th